



Special Recreation Association  
of Central Lake County

## **MUNICIPAL DIRECTORY**

*05/01/2025*

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# **Municipal Directory**

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## **Annual Operating Budget**

(Does not include Special Recreation Reimbursement funds)

Fiscal Year 2025-2026

(May 1, 2025 - April 30, 2026)

Revenues: \$1,954,223

Expenses: \$1,972,950

Budgeted Fund Balance: \$626,273

## **Employees**

Full Time: 10

Part-time and Seasonal Recreation Staff: 138

## **Board of Directors**

Kris Splitt, President, Grayslake Community Park District  
Patrick Bodame, Vice-President/Treasurer, Village of Libertyville  
Brad Burke – Village of Lincolnshire  
Bonnie Caputo, Village of Lake Zurich  
Katie Gamroth, Round Lake Area Park District  
Katreina Koprowski, Village of Hawthorn Woods  
Matt LaPorte, Vernon Hills Park District  
Ron Salski, Mundelein Park & Recreation District  
John Buckner, SRACLC Executive Director/Recording Secretary

## **Foundation Board of Trustees**

Liza Bravine, President  
Dave Dingman, Vice President/Treasurer  
Michael Barbini  
Julie Bond  
Tina Dillon  
Ann Dingman  
Ron Graham  
Monica Lundeen  
Tim Nockels  
Vicki Purcell  
Cassie Wodrich - SRACLC Staff Liaison/Recording Secretary  
John Buckner - Advisor

## SRACLC Directory

### Member Agencies & Board Representatives

**Grayslake Community Park District – Kris Splitt (Board President)**  
240 Commerce Drive, Grayslake, IL 60030 (847) 223-7529

**Village of Libertyville – Patrick Bodame (Board Vice President)**  
118 W. Cook Avenue, Libertyville, IL 60048 (847) 247-7651

**Village of Hawthorn Woods – Katreina Koprowski**  
2 Lagoon Drive, Hawthorn Woods, IL 60047 (847) 438-5500

**Village of Lake Zurich – Bonnie Caputo**  
200 S. Rand Road, Lake Zurich, IL 60047 (847) 438-5146

**Village of Lincolnshire – Brad Burke**  
1 Olde Half Day Road, Lincolnshire, IL 60069 (847) 883-8600

**Mundelein Park & Recreation District – Ron Salski**  
1401 N. Midlothian Road, Mundelein, IL 60060 (847) 566-0650

**Round Lake Area Park District – Katie Gamroth**  
814 Hart Road, Round Lake, IL 60073 (847) 546-8558

**Vernon Hills Park District – Matt LaPorte**  
635 N. Aspen Drive, Vernon Hills, IL 60061 (847) 996-6930

### SRACLC Staff

**John Buckner, Executive Director – [jbuckner@sraccl.org](mailto:jbuckner@sraccl.org)**  
Supervision of Superintendents and Marketing Manager, Business and Fiscal Management, Association Operations, Legal Communications and Administrative Requirements, Foundation Advisor, PDRMA Board Representative, and Freedom of Information Act Officer.

**Kelly Smith, Superintendent of Recreation – [ksmith@sraccl.org](mailto:ksmith@sraccl.org)**  
Supervision of Recreation Managers, Internship Coordinator, Parent Advisory, Program Development and Scheduling, Risk Management, Vehicles, and Program Leadership.

**Cassie Wodrich, Superintendent of Administrative Services – [cwodrich@sraccl.org](mailto:cwodrich@sraccl.org)**  
Supervision of Recreation Manager and Administrative Assistants, Human Resources, Supervision of Website, Wellness Ambassador, Registration, Foundation Liaison, and Program Leadership.

**Theresa McNamara, Recreation Manager – [tmcnamara@sraccl.org](mailto:tmcnamara@sraccl.org)**  
Recruitment, Training, and Placement of Part-time Staff and Volunteers, Inclusion Coordinator, and Program Leadership.

**Katie Owen, Recreation Manager – [kowen@sraccl.org](mailto:kowen@sraccl.org)**  
Supervision of Recreation Supervisors, Program Leadership, Leisure Education and Sensory Room Development, Social Media, and Day Camp Manager.

**Renee Stoklosa, Recreation Manager – [rstoklosa@sraccl.org](mailto:rstoklosa@sraccl.org)**  
Supervision of Recreation Supervisors and Adult Day Staff, Program Leadership, and Adult Day Program Management.

**Hallie Gordon, Recreation Supervisor – [hgordon@sraccl.org](mailto:hgordon@sraccl.org)**  
Program Leadership, Active Adult Assistant, and Day Trippers Program Development.

**Margaret Kissner, Recreation Supervisor – [mkissner@sraccl.org](mailto:mkissner@sraccl.org)**  
Program Leaderships, *We Serve* Military, Cooperative, and Family Program Development.

**Becca Reidenga Talbot, Recreation Supervisor – [breidengatalbot@sraccl.org](mailto:breidengatalbot@sraccl.org)**  
Program Leadership, Youth, Teen, and Special Event Program Development, and assist with Day Camp.

**Meagan Vehrs, Recreation Supervisor – [mvehrs@sraccl.org](mailto:mvehrs@sraccl.org)**  
Program Leadership, Crusaders Athletics, Teen/Adult Weekly and Social Program Development, and assist with Day Camp.

**Heather Bruntmyer, Administrative Assistant – [info@sraccl.org](mailto:info@sraccl.org)**  
Registration, Invoicing, Facilities, and Group Home Liaison.

**Carolyn Chambers, Marketing Manager – [cchambers@sraccl.org](mailto:cchambers@sraccl.org)**  
Brochure Development, Marketing, and Assist with Fundraising.



Special Recreation Association of Central Lake County is a cooperative extension of the park districts of Grayslake, Mundelein, Round Lake, Vernon Hills and the villages of Hawthorn Woods, Lake Zurich, Libertyville and Lincolnshire.

SRACLC provides community based recreational programming and services to individuals with disabilities and their families.

**MISSION STATEMENT:** *The Special Recreation Association of Central Lake County provides recreation programs and services to individuals with special needs or disabilities, and their families, who reside within the boundaries of Member Agency communities.*

**VISION STATEMENT:**  
*To be a respected leader through the provision of high quality community based recreation experiences that enrich the quality of life for our participants and their families.*

Administrative Offices:  
271 North Archer  
Mundelein, IL. 60060  
(847) 816-4866  
[www.sraclc.org](http://www.sraclc.org)

# **Freedom of Information Act (FOIA)**

## **Types of Public Records Maintained by Special Recreation Association of Central Lake County (SRACLC)**

The types of public records maintained by SRACLC and available for inspection include the following:

### **GENERAL**

- Board meeting schedules\*
- Board minutes and resolutions\*
- Board policies and administrative procedures\*
- Legal notices
- Employee names, titles, and dates of employment
- Records of agency ownership of real or personal property
- Contracts
- Contractors' records of their employees on public works of SRACLC

### **FINANCIAL**

- Annual budgets\*
- Tax levy documentation
- Audit reports\*
- Bills or invoices issued and received by the agency
- Receipts for revenue

Note:

Exemptions under the Illinois Freedom of Information Act may allow non-disclosure of some parts of public records maintained by SRACLC.

\* Asterisked items describe types of records which will be made available immediately upon request.

**(FOIA Form 1)**

**Special Recreation Association of Central Lake County**  
**(SRACLC)**

**Notice of Procedure For Requesting Records**

Requests for public records must be in writing and may be submitted on FOIA Form 3, available at:

Special Recreation Association of Central Lake County (SRACLC)  
271 N. Archer Avenue  
Mundelein, IL. 60060

[www.sraclc.org](http://www.sraclc.org)

Requests for records should be directed to:

John Buckner, Executive Director  
Special Recreation Association of Central Lake County (SRACLC)  
271 N. Archer Avenue  
Mundelein, IL. 60060

(847) 816 4866

[jbuckner@sraclc.org](mailto:jbuckner@sraclc.org)

No fees shall be charged for the first 50 pages of black and white, letter or legal sized copies requested. After the first 50 pages, the fee for black and white, letter or legal sized copies shall be \$0.15 per page. Actual cost will be charged for other documents not of standard size and for the recording medium (*e.g.* compact disk, tape, DVD). SRACLC may waive or reduce fees if the person requesting the records states the specific purpose for the request and indicates that a waiver or reduction of fees is in the public interest. FOIA requests can be made via mail, e-mail, fax or in person at the SRACLC offices during normal business hours.

In accordance with the Freedom of Information Act, you will receive a response to your request within five business days. If your request is denied, you may follow the appeals process outlined in the Illinois Freedom of Information Act.

**(FOIA Form 2)**

**Special Recreation Association of Central Lake County**  
**(SRACLC)**

**Request To Inspect And/Or Copy Records**

Date: \_\_\_\_\_

To: John Buckner, Executive Director  
Special Recreation Association of Central Lake County (SRACLC)  
271 N. Archer Avenue  
Mundelein, IL. 60060

(847) 816-4866

jbuckner@sraclc.org

I hereby request to inspect ☐ copy\* ☐ the following records:  
(Please describe requested records as specifically as possible, attaching additional page if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* There is no copying fee for the first 50 black and white standard-sized copies. The fee for additional copies is \$0.15 per page. Actual cost will be charged for copies of documents not of standard size, and for the recording medium (e.g. compact disk, tape, DVD), when applicable.

Is this request for a commercial purpose?

☐

Yes

☐

No

(It is a FOIA violation for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body)

Are you requesting a waiver or reduction of copying fees?

☐

Yes

☐

No

If yes, what is the purpose of this request? \_\_\_\_\_

\_\_\_\_\_

DO NOT WRITE IN THIS SPACE

DATE RECEIVED BY SRACLC

(FOIA Form 3)

\_\_\_\_\_  
Requester's (Printed) Name

\_\_\_\_\_  
Requester's Signature

[Address] \_\_\_\_\_

[Phone Number] \_\_\_\_\_

[E-mail Address] \_\_\_\_\_



# SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY

## 2025/26 Annual Budget - Approved

REVENUE	2025/26 - Approved		+/-
Grayslake MAC	108,844.00		108,844.00
Hawthorn Woods MAC	71,522.00		71,522.00
Lake Zurich MAC	129,274.00		129,274.00
Libertyville MAC	180,829.00		180,829.00
Lincolnshire MAC	84,396.00		84,396.00
Mundelein MAC	176,905.00		176,905.00
Round Lake MAC	198,451.00		198,451.00
Vernon Hills MAC	180,002.00		180,002.00
Program Fees/Non-Resident	650,000.00		650,000.00
Fundraising/Donations/Investment	100,000.00		100,000.00
Foundation Deposits/GiveSmart	45,000.00		45,000.00
Foundation Support	50,000.00		50,000.00
Sensory Room - Restricted	24,000.00		24,000.00
Grayslake Spec. Rec. Fund	125,000.00		125,000.00
Hawthorn Woods Spec. Rec. Fund	128,000.00		128,000.00
Lake Zurich Spec. Rec. Fund	263,192.00		263,192.00
Mundelein Spec. Rec. Fund	454,393.00		454,393.00
Round Lake Spec. Rec Fund	200,000.00		200,000.00
Vernon Hills Spec. Rec. Fund	356,284.00		356,284.00
<b>TOTAL REVENUE</b>	<b>3,526,092.00</b>		<b>3,526,092.00</b>
<b>EXPENDITURES</b>			
<b>Salaries</b>			
Full-Time Staff Wages	749,150.00		749,150.00
Part-Time Recreation Wages	372,000.00		372,000.00
Part-Time Office Wages	51,000.00		51,000.00
Medicare/Social Security	89,670.00		89,670.00
<b>Agency Operations</b>			
Board Expenses	500.00		500.00
Insurance (PDRMA)	19,885.00		19,885.00
Subscriptions	2,775.00		2,775.00
Public Relations/Marketing	5,500.00		5,500.00
Recognition	3,750.00		3,750.00
Repair/Vehicle Maintenance	14,000.00		14,000.00
Staff Recruitment	1,500.00		1,500.00
Copier	4,250.00		4,250.00
<b>Employee Benefits</b>			
Auto Allowance	6,000.00		6,000.00
IMRF	28,850.00		28,850.00
Health/Life Insurance	165,000.00		165,000.00
Memberships	4,250.00		4,250.00
Training & Continuing Education	11,000.00		11,000.00
Unemployment	1,000.00		1,000.00
Staff Relations	4,500.00		4,500.00
Part-Time/Vol. Relations/Recognition	2,750.00		2,750.00
Part Time Paid Time Off	4,500.00		4,500.00
<b>Professional Services</b>			
Bookkeeping/Payroll	12,500.00		12,500.00
Audit	5,750.00		5,750.00
Legal	2,500.00		2,500.00
Janitorial	-		-
Staff Scheduling Software	3,250.00		3,250.00
Registration/Donation Tracking Software	10,884.00		10,884.00
Credit Card/On-line Processing	17,250.00		17,250.00

**Program Subsidy**

Financial Aid	4,000.00		4,000.00
Special Event Subsidy	1,250.00		1,250.00
Special Olympics	3,500.00		3,500.00

**Rental**

Administrative Office	35,786.00		35,786.00
Program	23,000.00		23,000.00
Transportation	750.00		750.00

**Safety**

1st Aid Supplies/Training	2,500.00		2,500.00
Safety Incentive	400.00		400.00
Pre-Employment Physical	1,250.00		1,250.00
Risk Management	2,500.00		2,500.00

**Supplies**

Equipment	8,000.00		8,000.00
Fundraising	21,000.00		21,000.00
Foundation Reimbursement/GiveSmart	45,000.00		45,000.00
Fuel	14,500.00		14,500.00
Office	3,500.00		3,500.00
Postage	1,200.00		1,200.00
Printing	5,000.00		5,000.00
Program	30,000.00		30,000.00

**Utilities**

Water	700.00		700.00
VOIP Phone/Internet/Basic Cable (office)	6,600.00		6,600.00
Telephone (mobile)	5,300.00		5,300.00

**Contractual**

Program	65,000.00		65,000.00
Gen Operations/IT Support	8,750.00		8,750.00

**Member Agency Special Recreation Funds**

Grayslake Spec. Rec. Fund	125,000.00		125,000.00
Hawthorn Woods Spec. Rec. Fund	128,000.00		128,000.00
Lake Zurich Spec. Rec. Fund	263,192.00		263,192.00
Mundelein Spec. Rec. Fund	454,393.00		454,393.00
Round Lake Spec. Rec Fund	200,000.00		200,000.00
Vernon Hills Spec. Rec. Fund	356,284.00		356,284.00

**Capital Fund**

Foundation Supported Projects	5,000.00		5,000.00
Sensory Room - Restricted	24,000.00		24,000.00
Capital Projects-Vehicle Purchase Year 1	105,500.00		105,500.00

**TOTAL EXPENDITURES**

	3,544,819.00		3,544,819.00
Y-T-D REVENUE	3,526,092.00		3,526,092.00
Y-T-D EXPENSE	3,544,819.00		3,544,819.00
Y-T-D INCOME	(18,727.00)		(18,727.00)

**05/01/25 PROJECTED BUDGETED RESERVE CASH FUND BALANCE****645,000.00****04/30/26 PROJECTED BUDGETED RESERVE CASH FUND BALANCE****626,273.00****Operational Expenses - \$1,972,950****1% 19,730****04/30/26 Budgeted Fund Balance 31.74%****Vehicle 10 Year Replacement Schedule - Year 1****05/01/24 Audited Fund Balance**

Vehicle Dedicated Funds 05/01/25

75,000.00

\$671,614

Vehicle Dedicated Funds 04/30/26

(30,500.00)

## Cooperative Member Agencies - SRACLC Board Representatives



## Agency Structure

