



Special Recreation Association
of Central Lake County

MUNICIPAL DIRECTORY

05/01/2026

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Purpose:

Special Recreation Association of Central Lake County is a cooperative extension of the park districts of Grayslake, Mundelein, Round Lake, Vernon Hills and the villages of Hawthorn Woods, Lake Zurich, Libertyville and Lincolnshire.

SRACLC provides community based recreational programming and services to individuals with disabilities and their families.

Mission Statement:

The Special Recreation Association of Central Lake County provides recreation programs and services to individuals with special needs or disabilities, and their families, who reside within the boundaries of Member Agency communities.

Vision Statement:

To be a respected leader through the provision of high quality community based recreation experiences that enrich the quality of life for our participants and their families.

Administrative Offices Contact Information:**Address**

271 North Archer
Mundelein, IL 60060

Phone

(847) 816-4866

Website

sraclc.org

General Email Address

info@sraclc.org

Annual Operating Budget

(Does not include Special Recreation Reimbursement funds)

Fiscal Year 2026-2027

(May 1, 2026 - April 30, 2027)

Revenues: \$2,067,432

Expenses: \$2,029,960

Budgeted Fund Balance: \$688,472

Board of Directors

Kris Splitt, President, Grayslake Community Park District

Patrick Bodame, Vice-President/Treasurer, Village of Libertyville

Brad Burke – Village of Lincolnshire

Bonnie Caputo, Village of Lake Zurich

Katie Gamroth, Round Lake Area Park District

Katreina Koprowski, Village of Hawthorn Woods

Matt LaPorte, Vernon Hills Park District

Ron Salski, Mundelein Park & Recreation District

John Buckner, SRCLC Executive Director/Recording Secretary

Foundation Board of Trustees

Liza Bravine, President

Dave Dingman, Vice President/Treasurer

Michael Barbini

Julie Bond

Ann Dingman

Ron Graham

Monica Lundeen

Vicki Purcell

Cassie Wodrich - SRCLC Staff Liaison/Recording Secretary

John Buckner – Advisor

Employees

Full Time: 10

Part-time and Seasonal Recreation Staff: 129

Staff Directory

Administration Staff

John Buckner, CPRP* - Executive Director

jbuckner@sraclc.org

Supervision of Superintendents and Marketing Manager, Business and Fiscal Management, Member Agency Board Liaison, Association Operations, Legal Communications and Administrative Requirements, Foundation Advisor, PDRMA Board Representative.

Kelly Smith, CTRS - Superintendent of Recreation**

ksmith@sraclc.org

Supervision of Recreation Managers, Internship Coordinator, Parent Advisory, Program Development and Scheduling, Risk Management, and Program Leadership.

Cassie Wodrich, CTRS - Superintendent of Administrative Services

cwodrich@sraclc.org

Supervision of Recreation Manager and Office Staff, Human Resources, Supervision of Website, Wellness Ambassador, Registration, Foundation Liaison, and Program Leadership.

Recreation Staff

Theresa McNamara - Recreation Manager

tmcnamara@sraclc.org

Recruitment, Training, and Placement of Part-time Staff and Volunteers, Inclusion Coordinator, and Program Leadership.

Katie Owen - Recreation Manager

kowen@sraclc.org

Supervision of Recreation Supervisors, Program Leadership, Leisure Education and Sensory Room Program Development, Social Media, and Summer Day Camp Manager.

Renee Stoklosa - Recreation Manager

rstoklosa@sraclc.org

Supervision of Recreation Supervisors and Adult Day Staff, Program Leadership, and Adult Day Program Management.

Hallie Gordon - Recreation Supervisor

hgordon@sraclc.org

Program Leadership, Active Adult Assistant, and Day Tripper and Social Program Development.

Emma Kuhnke - Recreation Supervisor

ekuhnke@sraclc.org

Program Leadership, Special Event Development, and assist with Day Camp.

Becca Reidenga Talbot - Recreation Supervisor

breidengatalbot@sraclc.org

Program Leadership, We Serve-Veteran Programs, and Cooperative and Family Program Development.

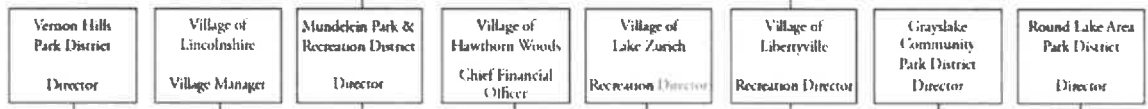
Meagan Vehrs - Recreation Supervisor

mvehrs@sraclc.org

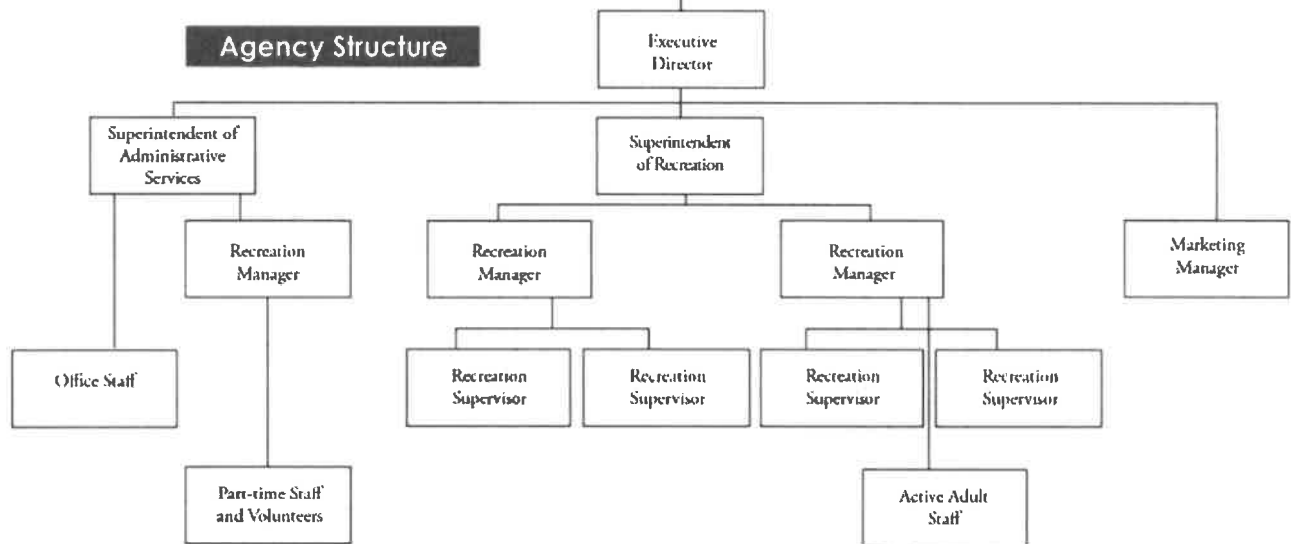
Program Leadership, Crusaders Athletics, Weekly Program Development, and assist with Day Camp.

*CPRP – Certified Parks and Recreation Professional **CTRS – Certified Therapeutic Recreation Specialist

Cooperative Member Agencies - SRCLC Board Representatives



Agency Structure



Freedom of Information Act (FOIA)

Types of Public Records Maintained by Special Recreation Association of Central Lake County (SRCLC)

The types of public records maintained by SRCLC and available for inspection include the following:

General

- Board meeting schedules*
- Board minutes and resolutions*
- Board policies and administrative procedures*
- Legal notices
- Employee names, titles, and dates of employment
- Records of agency ownership of real or personal property
- Contracts
- Contractors' records of their employees on public works of SRCLC

Financial

- Annual budgets*
- Tax levy documentation
- Audit reports*
- Bills or invoices issued and received by the agency
- Receipts for revenue

Note:

Exemptions under the Illinois Freedom of Information Act may allow non-disclosure of some parts of public records maintained by SRCLC.

* Asterisked items describe types of records which will be made available immediately upon request.

(FOIA Form 1)

Special Recreation Association of Central Lake County (SRACLCLC) Notice of Procedure for Requesting Records

Requests for public records must be in writing and may be submitted on FOIA Form 3, available at:

Special Recreation Association of Central Lake County (SRACLCLC)
271 N. Archer Avenue
Mundelein, IL 60060
www.sraclcl.org

Requests for records should be directed to:

John Buckner, Executive Director
jbuckner@sraclcl.org

Kelly Smith, Superintendent of Recreation (Alternate)
ksmith@sraclcl.org

Special Recreation Association of Central Lake County (SRACLCLC)
271 N. Archer Avenue
Mundelein, IL. 60060
(847) 816-4866

No fees shall be charged for the first 50 pages of black and white, letter or legal sized copies requested. After the first 50 pages, the fee for black and white, letter or legal sized copies shall be \$0.15 per page. Actual cost will be charged for other documents not of standard size and for the recording medium (e.g. compact disk, tape, DVD). SRACLCLC may waive or reduce fees if the person requesting the records states the specific purpose for the request and indicates that a waiver or reduction of fees is in the public interest. FOIA requests can be made via mail, e-mail, fax or in person at the SRACLCLC offices during normal business hours.

In accordance with the Freedom of Information Act, you will receive a response to your request within five business days. If your request is denied, you may follow the appeals process outlined in the Illinois Freedom of Information Act.

(FOIA Form 2)

Special Recreation Association of Central Lake County (SRACLCLC)
Request to Inspect and/or Copy Records

Date: _____

To: John Buckner, Executive Director
Special Recreation Association of Central Lake County (SRACLCLC)
271 N. Archer Avenue
Mundelein, IL. 60060
(847) 816-4866
jbuckner@sraclc.org

I hereby request the following records to:

☐ inspect ☐ copy

(Please describe requested records as specifically as possible, attaching additional page if necessary.)

* There is no copying fee for the first 50 black and white standard-sized copies. The fee for additional copies is \$0.15 per page. Actual cost will be charged for copies of documents not of standard size, and for the recording medium (e.g. compact disk, tape, DVD), when applicable.

Is this request for a commercial purpose?

☐ Yes

☐ No

(It is a FOIA violation for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body)

Are you requesting a waiver or reduction of copying fees?

☐ Yes

☐ No

If yes, what is the purpose of this request? _____

Requester's (Printed) Name _____

Address: _____

Requester's Signature _____

Phone Number: _____

Email: _____

For SRACLCLC office use only.

Date received: _____

Received by: _____

(FOIA Form 3)

SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY

2026/27 Annual Budget - Approved

REVENUE	2026/27 - Approved		+/-
Grayslake MAC	112,885.00		112,885.00
Hawthorn Woods MAC	74,786.00		74,786.00
Lake Zurich MAC	134,708.00		134,708.00
Libertyville MAC	188,731.00		188,731.00
Lincolnshire MAC	87,786.00		87,786.00
Mundelein MAC	183,859.00		183,859.00
Round Lake MAC	205,542.00		205,542.00
Vernon Hills MAC	187,135.00		187,135.00
Program Fees/Non-Resident	735,000.00		735,000.00
Fundraising/Donations/Investment	105,000.00		105,000.00
Foundation Deposits/GiveSmart	45,000.00		45,000.00
Foundation Support	30,000.00		30,000.00
Sensory Room - Restricted	22,000.00		22,000.00
Grayslake Spec. Rec. Fund	175,000.00		175,000.00
Hawthorn Woods Spec. Rec. Fund	128,000.00		128,000.00
Lake Zurich Spec. Rec. Fund	90,428.00		90,428.00
Mundelein Spec. Rec. Fund	745,017.00		745,017.00
Round Lake Spec. Rec Fund	200,000.00		200,000.00
Vernon Hills Spec. Rec. Fund	345,000.00		345,000.00
TOTAL REVENUE	3,795,877.00		3,795,877.00
EXPENDITURES			
Salaries			
Full-Time Staff Wages	755,000.00		755,000.00
Part-Time Recreation Wages	440,000.00		440,000.00
Part-Time Office Wages	40,000.00		40,000.00
Medicare/Social Security	94,865.00		94,865.00
Agency Operations			
Board Expenses	500.00		500.00
Insurance (PDRMA)	21,000.00		21,000.00
Subscriptions	3,000.00		3,000.00
Public Relations/Marketing	6,500.00		6,500.00
Recognition	3,750.00		3,750.00
Repair/Vehicle Maintenance	14,000.00		14,000.00
Staff Recruitment	1,500.00		1,500.00
Copier	3,300.00		3,300.00
Employee Benefits			
Auto Allowance	6,500.00		6,500.00
IMRF	45,980.00		45,980.00
Health/Life Insurance	180,000.00		180,000.00
Memberships	4,250.00		4,250.00
Training & Continuing Education	11,000.00		11,000.00
Unemployment	1,000.00		1,000.00
Staff Relations	3,000.00		3,000.00
Part-Time/Vol. Relations/Recognition	2,750.00		2,750.00
Part Time Paid Time Off	5,000.00		5,000.00
Professional Services			
Bookkeeping	7,750.00		7,750.00
Audit	5,850.00		5,850.00
Legal	3,000.00		3,000.00
Janitorial	1,800.00		1,800.00
On-Boarding/Scheduling/Payroll	14,500.00		14,500.00
Registration/Donation Tracking Software	11,500.00		11,500.00
IT Support, Brochure, General Op	19,000.00		19,000.00

Program Subsidy

Financial Aid	4,000.00		4,000.00
Special Event Subsidy	2,500.00		2,500.00
Special Olympics	4,000.00		4,000.00

Rental

Administrative Office	38,115.00		38,115.00
Program	20,000.00		20,000.00
Transportation	500.00		500.00

Safety

1st Aid Supplies/Training	2,500.00		2,500.00
Safety Incentive	400.00		400.00
Pre-Employment Physical	1,250.00		1,250.00
Risk Management	2,500.00		2,500.00

Supplies

Equipment	8,000.00		8,000.00
Fundraising	23,000.00		23,000.00
Foundation Reimbursement/GiveSmart	45,000.00		45,000.00
Fuel	15,000.00		15,000.00
Office	3,500.00		3,500.00
Postage	750.00		750.00
Printing	5,000.00		5,000.00
Program	30,000.00		30,000.00

Utilities

Electricity	3,000.00		3,000.00
Water	-		-
VOIP Phone/Internet/Basic Cable (office)	5,900.00		5,900.00
Telephone (mobile)	3,750.00		3,750.00

Contractual

Program	100,000.00		100,000.00
Credit Card/On-Line Processing	22,500.00		22,500.00

Member Agency Special Recreation Funds

Grayslake Spec. Rec. Fund	175,000.00		175,000.00
Hawthorn Woods Spec. Rec. Fund	128,000.00		128,000.00
Lake Zurich Spec. Rec. Fund	90,428.00		90,428.00
Mundelein Spec. Rec. Fund	745,017.00		745,017.00
Round Lake Spec. Rec Fund	200,000.00		200,000.00
Vernon Hills Spec. Rec. Fund	345,000.00		345,000.00

Capital Fund

Foundation Supported Projects	5,500.00		5,500.00
Sensory Room - Restricted	22,000.00		22,000.00
Capital Projects-Vehicle Purchase Year 2	-		-

TOTAL EXPENDITURES	3,758,405.00		3,758,405.00
Y-T-D REVENUE	3,795,877.00	-	3,795,877.00
Y-T-D EXPENSE	3,758,405.00	-	3,758,405.00
Y-T-D INCOME	37,472.00	-	

Operational Expenses - 1% Subsidy N/A**04/30/27 Budgeted Fund Balance - \$688,472****Vehicle 10 Year Replacement Schedule - Year 2****05/01/26 Projected Fund Balance - \$651,000****Vehicle Dedicated MAC Funds 05/01/25 - (\$30,599)****05/01/25 Audited Fund Balance - \$643,048****Vehicle Dedicated MAC Funds 05/01/26 - \$19,401 (+50,000)**

